

## JOB DESCRIPTION

<b>Job Title:</b>	Youth Worker (11-18 yrs)		
<b>Responsible to:</b>	The Lay Employee will be employed by the Liverpool South Methodist Circuit and will be under the supervision of a Line Manager and Management Committee.	<b>Location:</b>	Liverpool South Methodist Circuit
<b>Responsible for:</b>	Youth ministry, especially in Page Moss and Halewood areas, leading teams of volunteers; and keeping an overview of other youth work within the Circuit.	<b>Salary:</b>	£30,000-£32,000

Liverpool South Methodist Circuit exists to support the churches in God's mission: to make disciples of Jesus Christ among all ages, sharing his love through worship and witness in our communities. We cherish our longstanding relationships with the Church of England and United Reformed Church in our Local Ecumenical Partnerships (in Halewood, Page Moss, Woolton and Garston).

We are a Circuit of 9 friendly churches, 3 of which have youth work led by local volunteers. This ranges from uniformed organisations to Sunday schools, worship services and youth clubs. We have been without a Youth Worker for over a year, but the ministry has traditionally been mainly in Halewood (St Mary's/St Nicholas') and Page Moss (Trinity) churches.

We are seeking to invest in work with children and young people. The successful applicant will have excellent opportunities to initiate new projects here and elsewhere in the Circuit, as other churches would love their youth work to develop with leadership and guidance from the Youth Worker. We would also like to see closer contact between young people from different churches.

We are seeking to recruit a Youth Worker who will pioneer new initiatives where necessary and practicable, as well as encouraging the development of existing good work. The Circuit has appointed a supportive Line Manager, who reports to the Circuit Superintendent and Stewards. The successful applicant will be working with committed and long-standing church volunteers.

## Job Purpose and Objectives

To nurture young people and help them to grow in the Christian faith.  
To pioneer youth work within churches and local secondary schools, and through intergenerational events.  
To work with and support volunteers and young leaders, building and training sustainable teams.

## Main Responsibilities

- To nurture young Christians.
- To build, train and lead teams of volunteers.
- To restart, prepare for, and grow youth groups in Page Moss and Halewood.
- To participate in the monthly Sunday evening 'Restored' worship service at Trinity.
- To overview, encourage and initiate other youth work within the Circuit, where possible.
- To create opportunities for Circuit-wide youth events.
- To initiate links with local secondary schools, with a view to taking assemblies and offering a pastoral presence.
- To work closely with the Circuit Children's Worker.
- With the Children's Worker, to plan for and attend 3Generate (Methodist Children's & Youth Assembly) at the NEC in Birmingham in the autumn, with children and young people and a team of volunteers.
- To appraise and review initiatives set up and activities undertaken and change where necessary the action and focus of work in consultation with the Line Manager and church and Circuit Leadership Teams.
- To work and engage with Circuit Staff and local church leaders, including through attending relevant Staff, Team and Circuit meetings.
- To understand and adhere to Safeguarding policies, including ensuring the safe recruitment of additional volunteers.
- To keep adequate records.
- To manage and administer an agreed budget, including applying for funding when relevant and submitting monthly expense forms.
- To undertake any other related duties, identified by the Line Manager/Minister as are within your capability and level of responsibility, in order to meet the needs of the work with young people.

## Terms and Conditions

- Terms of appointment: Permanent, full-time/part-time
- The salary/rate of pay will be: £30,000-£32,000
- Normal working pattern: 37 hours per week Monday-Thursday, including evenings, plus regular Sunday commitment and occasional Saturday commitment. At least one day free of responsibilities each week.
- All reasonable expenses will be reimbursed. These will need to be agreed with the Line Manager.
- There is a contributory pension scheme to which eligible lay employees will be auto-enrolled. Lay employees who do not meet the auto-enrolment criteria are eligible to join the scheme subject to certain provisions.
- 28 days statutory annual leave entitlement per year including Bank Holidays.
- Appointment will be subject to a satisfactory Enhanced Disclosure & Barring Service (DBS) disclosure.
- Appointment will be subject to satisfactory references.
- Appointment will be subject to the satisfactory completion of up to six months probationary period.
- Opportunities for study and for training as considered appropriate by the management team.

## Management

The Circuit has appointed a supportive **Line Manager and Management Committee**, who report to the Circuit Superintendent and Stewards. The successful applicant will be working with committed and long-standing church volunteers.

**The Line Manager's responsibilities** will be to:

- Facilitate the Lay Employee's familiarisation with the post.
- Become familiar with the work of the Lay Employee.
- Work alongside the Lay Employee to inspire churches to build, grow and develop new ministry opportunities in their mission with young people.
- Determine priorities for the work.
- Ensure good communications between all the 'stakeholders' (groups and networks) involved.
- Monitor and evaluate progress with the Lay Employee on a regular basis including an annual appraisal (meetings will take place monthly during the probationary period and quarterly thereafter).
- Act as a "sounding board" to the Lay Employee.

**The Management Committee's responsibilities** will be to:

- Plan longer-term goals and objectives
- Oversee the development of the role within the current areas and wider Circuit
- Source funding for training and projects.