

Liverpool South Circuit – Youth Worker

JOB DESCRIPTION

Job Title:	Youth Worker
Location:	Churches within the Halewood and Hunts Cross United Benefice, and Trinity Church (Methodist/Anglican LEP), Page Moss; other Circuit churches when required.
Responsible to:	The Lay Employee will be employed by the Liverpool (South) Methodist Circuit and will be responsible to the Circuit Meeting and respective Church Councils. The Circuit Superintendent leads a collegiate ministry, which the Youth Worker is part of, attending the fortnightly staff meeting.
Responsible for:	The youth ministry within Page Moss and the churches of the Halewood and Hunts Cross United Benefice, including developing and coordinating a team of volunteers.

Purpose and Objectives:

- To continue and develop discipleship and outreach among young people aged 11-18 in the Halewood and Trinity Page Moss churches, and provide support elsewhere in the Circuit.
- To share faith through school assemblies, and intergenerational community events.
- To lead, work with and develop a team of volunteers.

Main Responsibilities:

- To make and nurture young disciples of Jesus.
- To help young people explore the Christian faith in a creative and dynamic way.
- To enable spiritual understanding and growth.
- To coordinate and/or lead Circuit and District-wide youth events.
- To work closely with the Circuit Children's Worker.
- To prepare for and lead young people's groups in the Halewood and Page Moss churches, with the help of volunteers.
- To maintain and grow the Teens Club (ages 10-17) at Trinity Church, dividing the group to start a Tweens Club for the younger members (ages 9-12), including a discipleship element.
- To have some involvement on Sunday mornings with the Champions group (Yrs 7-11).
- To participate in and organise the rota for the monthly Sunday evening 'Restored' worship service at Trinity.
- To work with/assist the Children's Worker at Boss Club (Yrs 4-6) at St Mary's when required.

- To lead the Next Level youth group (Yrs 7-11) at St Mary's.
- To develop a young adults' group (Yrs 12-13) at St Mary's.
- To make links with Halewood and Huyton secondary schools, with a view to taking assemblies, offering a pastoral presence before school, and/or taking part in their lunchtime and after-school enrichment programmes.
- To organise the Youth Band at monthly rehearsals, ideally play in it, and arrange regular opportunities to lead worship.
- To build up and encourage the Youth reps at Trinity and St Mary's.
- To be a core member of the Planning Team of DYG (District Youth Gathering), an ecumenical event taking place once every term.
- To plan for and attend the annual 3Generate event (Methodist Children's and Youth Assembly), with a group of children and young people from the Circuit and a team of volunteers.
- To organise holiday activities for youth members.
- To attend fortnightly Circuit staff meetings, monthly Team meetings in Halewood and Trinity, quarterly Circuit Meeting, Circuit Leadership Team and Youth Matters Meetings.
- To reach out to families, and ensure excellent lines of communication with parents, volunteers and churches.
- To build relationships with and support other churches in the Circuit, District and Deanery.
- To understand and adhere to Safeguarding policies, including ensuring any additional volunteers go through the churches' safe recruitment procedures.
- To appraise and review activities undertaken.
- To keep adequate records of contacts and of work undertaken.
- To manage and administer an agreed budget, including applying for funding when relevant and submitting monthly expense forms.
- To undertake any other related duties, identified by the Line Manager/Minister as are within your capability and level of responsibility, in order to meet the needs of the work with young people.

Terms and conditions:

Terms of appointment:	The contract is fixed term for a period of 3 years. (Temporary funding)
Remuneration:	The salary will be £20,604 per annum
Pension	There is a contributory pension scheme to which eligible lay employees will be auto enrolled. Lay employees who do not meet the auto enrolment criteria are eligible to join the scheme subject to certain provisions.

Hours of work	A maximum of 37 hours a week, incorporating weekday evening activities, plus occasional Sunday commitments. At least one day free of responsibilities each week.
Training	Opportunities to attend District/Diocesan training events as considered appropriate by the management team.
Expenses	All reasonable expenses will be reimbursed. These will need to be agreed with the line manager first.
Holiday entitlement	28 days statutory annual leave entitlement per year, including Bank Holidays.
Criminal record clearance	Appointment will be subject to a satisfactory Enhanced Disclosure & Barring Service (DBS) disclosure.
References	Appointment will be subject to satisfactory references
Probationary period	Appointment will be subject to the satisfactory completion of up to three-month probationary period.

Management

The Lay Employee will be part of the Liverpool (South) Circuit team ministry, overseen by the Superintendent Minister, attending the fortnightly staff meeting.

The Lay Employee will have a line manager whose responsibilities will be to:

- Facilitate the Lay Employee's familiarisation with the post.
- Become familiar with the work of the Lay Employee.
- Work with the Lay Employee to encourage the churches to respond to new challenges and opportunities in mission with young people.
- Determine priorities for the work with young people.
- Ensure good communications between all the 'stakeholders' (groups and networks) involved.
- Monitor and evaluate progress with the Lay Employee through regular meetings.
- Act as a "sounding board" to the Lay Employee.